**KIRON TRAINING REGISTRATION FORM**

**EARLY BIRD SPECIAL OFFER!**

**Register before 31 Jan 2020 for a 20% Discount.**

**Further Reductions with Group Bookings and Multiple Course Registrations  
(Up to 40% Discount).**

Construction Contract Management *for Today*

PLUS during the Same Week: Negotiation in Contract Management Course

***Venue: Victoria University City Convention Centre***Level 12, 300 Flinders Street, Melbourne, VIC, 3000.  
Mon 30 – Tue 31 March 2020: 8:30 a.m. – 5:00 p.m. daily

### Delegate 1 Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Job Title: |  | | |
| Email: |  | Telephone: |  |

### Delegate 2 Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Job Title: |  | | |
| Email: |  | Telephone: |  |

### Delegate 3 Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Job Title: |  | | |
| Email: |  | Telephone: |  |

### Delegate 4 Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Job Title: |  | | |
| Email: |  | Telephone: |  |

If more than 4 Delegates are attending, please use a second Registration Form.

### Organisation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Organisation Name: |  | | | | |
| Address: |  | | | | |
| Suburb: |  | | Postcode: | |  |
| Contact Person: |  | Title: | |  | |
| Email: |  | | Telephone: | |  |

Tax Invoice will be sent to this Organisation.

Payment Options are detailed on the next page.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Course Selection** | | **Tax Invoice (ABN: 30 072 556 471)** | | | | | | |
| **Number of Delegates** | **Course** | | **Dates** | **Prices (Ex-GST)** | **Prices (Inc-GST)** | **2019 Early Bird (Ex-GST)** | **2019 Early Bird (Inc-GST)** |
|  | **Construction Contract Management** | | 30-31 Mar 2020 | $1,500.00 | $1,650.00 | $1,200.00 | $1,320.00 |
|  | **Negotiation *in* Contract Management** | | 1-2 April 2020 | $1,500.00 | $1,650.00 | $1,200.00 | $1,320.00 |
|  | ***Integrated Package Offer:* Construction Contract Management & Negotiation *in* Contract Management** | | 30 Mar- 2 April 2020 | $3,000.00 | $3,300.00 | $1.800.00 | $1,980.00 |
| **Sub-Total:** | | | | | | |  |
| **Further 10% Discount for Group Booking** | | | | | | |  |
| **Further 10% Discount for Multiple Course Bookings** | | | | | | |  |
| **TOTAL:** | | | | | | |  |

**Early Bird Special** **Offer** applies when full payment is received on or before 31 January 2020.

**Group discounts:** A further 10.0% Group Discount applies when 3 or more delegates register from one organisation. This equals to an overall **Discount of 30%**.

**Integrated Package Offer:** Register for our companion course on **Negotiation in Contract Management** that runs during the same week (1-2 April 2020) to receive a further 10.0% discount for both course registrations.   
This equals to an overall **Discount of 40%**.

**Multiple Course Type Registrations.** When registering some participants using the Integrated Package Offer and others into a single course only, it is recommended that you use two Registration Forms, one for each type of registration.

**Accommodation offers during the courses:** Please contact us for Hotel recommendations and Hotel Promotional offers available during any of our courses. They do vary depending on location and the time of year.

|  |
| --- |
| **Payment Options** |
| Credit Card Payment Details (✓ tick as appropriate)  **Visa  Mastercard** | | | | | |
| Credit Card No.: | |  | Expiry Date (MMYY): | |  |
| Amount ($): | |  | | 3 Digit CVV Check # on Signature Panel (M/Card or Visa) |  |
| Cardholder’s Name: | |  | | | |
| Cardholder’s Signature: | |  | | | |
| Please email this Registration Form to: [nr@kiron.com.au](mailto:nr@kiron.com.au) or mail to: P.O. Box 2012, Forest Hill, Victoria 3131. | | | | | |

|  |  |
| --- | --- |
| Payment to Bank Account by EFT (✓ tick as appropriate) | |
| Amount ($): |  |
| Westpac Banking Corporation, Vermont South Branch, Victoria  BSB: 033 127 Account No: 140060 Account Name: Kiron Corporation Pty Ltd  Please email this Registration Form to: [nr@kiron.com.au](mailto:nr@kiron.com.au) or mail to: P.O. Box 2012, Forest Hill, Victoria 3131. | |

|  |  |
| --- | --- |
| Payment by Cheque (✓ tick as appropriate) | |
| Amount ($): |  |
| Cheque made Payable to Kiron Corporation Pty Ltd  Mail this Registration Form with payment to: P.O. Box 2012, Forest Hill, Victoria 3131. | |

#### Alternatively, please call 0403 540066 or 03 988 777 22 to register for these courses.

**Training fees include**: buffet lunch, coffee and tea on arrival, morning and afternoon tea with cakes/biscuits/muffins, folder with comprehensive training notes, and a ‘Certificate of Completion’. Dietary alternatives available upon request. Conference fees do not include parking. Early Bird Parking available next to venue.

**A substitute** is welcome if a delegate cannot attend any whole days of the training.

**Refunds** less 33% (administration and catering charges) will be made only for cancellations received in writing more than 5 business days from the start date of the Training course. Full refunds will be made for cancellations made by Kiron Corporation.

**Venue Changes** are very rare. Due to any unforeseen circumstances at the venue, we endeavour to select a new venue of equivalent quality (or better) and nearby the original venue.

Full payment is required to **confirm your registration**.

**Tax Invoice:** Formal Tax Invoice will be supplied on Registration.

**What happens next? The personal touch naturally.** After registration is processed, each delegate will be contacted to confirm their registration and to personally discuss their training needs. A formal Pre-Course questionnaire will be also emailed directly to each delegate before the course to allow us to customise the course to the needs of the delegates.